Ministère des Services aux consommateurs et aux entreprises **Ontario**

Title and Survey Services Office Registration Division

Le Bureau De L-Arpentage et Des Droits Immobiliers Division De L'Enregistrement

CHECK LIST FOR VACANT LAND CONDOMINIUMS

(REGISTRY AND LAND TITLES)

	The declarant is the registered owner of the property (which includes the appurtenant interests) with an absolute title under the <i>Land Titles Act</i> or the declarant holds a certificate of title to the property (which includes the appurtenant interests) issued under the <i>Certification of Titles Act</i> within ten years before registration of the condominium.	O.Reg. 48/01 s.4(a) & (b)
DECL	ARATION	
BOD	Y OF DECLARATION	
	Statement of intention by the declarant that the land and interest appurtenant to the land in the description and Schedule A of the declaration be governed by the Act. (Usually on 1 st page of declaration, if not ask client where it is.)	Condo. Act,1998 s. 7(2)(a)
	The first page contains a statement that the declaration will create a Freehold Vacant Land Condominium Corporation.	Condo. Act, 1998 s. 6 (3) & (4), O.Reg. 48/01 s. 56(1)(b) & Bulletin 2001-1
	Address for service and mailing address for the corporation. Check that it exists.	Condo. Act, 1998 s. 7(2)(e)
	Declaration is signed and dated by the declarant.	Condo. Act, 1998 s. 7(1) 8 O.Reg. 48/01 s. 5(1)(a)
SCH	IEDULES	
	Verify that the description in Schedule A is consistent with the PARCEL / PIN / CTA Certificate	O.Reg. 48/01 s. 5(2)(a)
	If servient easements are created by the declaration, they are through the common elements and benefit other lands of the declarant. If appurtenant easements are created by the declaration, they are over lands owned by the declarant and benefit the condominium lands.	Condo. Act, 1998 s. 20(2), O.Reg. 48/01 s. 5(2)(a)
	Easements may be created in the declaration if required as a condition of <i>Planning Act</i> approval. When such easements are included in Schedule A, a note identifying them as such must be included together with a reference to the location within the declaration where the statement of planning conditions is set	Condo. Act, 1998 s. 7(2)(g) & s. 20(2) Bulletin 2001-1

out.

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Note that all easements created in Schedule A to the declaration must be properly described. Acceptable descriptions are: 1) over all of the Common Elements; 2) parts on a reference plan; and 3) a description for part of the common elements, approved by the examiner of surveys, in accordance with s.45(5), O.Reg. 49/01.	
Any easements created in the declaration must be certified under the <i>Certification of Titles Act</i> or registered with absolute title under the <i>Land Titles Act</i> .	O.Reg. 48/01 s.4(a) & (b)
Schedule A must be signed by the solicitor and certify that the legal description is correct, the easements will exist in law upon registration of the declaration and description, the declarant is the registered owner of the land and appurtenant easements.	O.Reg. 48/01 s. 5(2)(b)
Consent in Schedule B being, Form 1, O.Reg. 48/01, of every person having a registered mortgage against the parent parcel or a registered mortgage against an interest appurtenant to the condominium lands. Verify that the consents have been obtained for mortgages on the condominium lands only.	Condo. Act,1998 s.7(2)(b) & O.Reg. 48/01 s.5(3)
Statement in Schedule C to specify that the boundaries of the units are controlled by the monuments illustrated on the plan of survey certified by an O.L.S. It must be signed and dated.	O.Reg. 48/01 s. 56(4)
Statement in Schedule D of the proportions of common interests and of the common expenses allocated to each unit expressed in percentages. Each must indicate a total of 100%. Confirm that common interests add up to 100%.	Condo. Act, 1998 s. 7(2)(c) & (d) O.Reg. 48/01 s. 5(5)(a) & (b)
Statement of common expenses in Schedule E (which may be left blank but not omitted)	Condo. Act, 1998 s. 7(4)(a) & O.Reg. 48/01 s. 5(6)
A specification in Schedule F of exclusive use areas assigned for the use of the owners of one or more units <u>or stating there</u> <u>are none</u> . Ensure that it exists. Do not review the statement of allocation.	Condo. Act, 1998 s. 7(2)(f) & O.Reg. 48/01 s. 5(7)
Schedule H shall be a list with headings "Buildings and Structures" and "Facilities and Services" listing the individual items, included in the common elements, numbered consecutively beginning with 1 and containing a brief description of each. If there are no buildings and structures and facilities and services on the common elements Schedule H must contain a statement to that effect.	O.Reg. 48/01 s. 40(15) & (16) & 56(1)(c)

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If Schedule H indicates that there are buildings and structures or facilities and services in the common elements Schedule G shall contain a certificate(s) by an Architect, and/or one or more Engineers certifying that all buildings, structures and/or facilities and services included in the common elements have been constructed/installed in accordance with the Act. There may be several certificates. Ensure that together they certify all the matters set out in Form 17, O. Reg. 48/01 that apply to the items listed in Schedule H .	O.Reg. 48/01 s. 56(5)(7) & (10)
If Schedule H indicates that there are no buildings and structures and facilities and services in the common elements there will not be a Schedule G .	
Note: A matter certified with respect to buildings and structures applies to all buildings and structures in the common elements.	
If Schedule G does not contain the required completion certificates of the Architect/Engineer it will contain a statement of the declarant that the certificates will be included in an amendment to the declaration and a statement of the municipality (or MMAH) that a bond has been posted, signed by a person authorized to bind the municipality or the Minister as the case may be. (Note: If a bond is posted Schedule G will not contain any completion certificates).	Condo. Act, 1998 s. 158 & O.Reg. 48/01 s. 41& 56(8) & (9)

DESCRIPTION

The Plans of Survey consisting of the perimeter plan sheets showing the Condominium Lands and the plan sheets defining the units, will be Part I. The plan sheets showing Exclusive Use areas will be Part II. Architectural drawings and/or Structural drawings will be Parts III and IV respectively if there are buildings & structures on the common elements.

Schedule A of the declaration must have been checked before proceeding.

The maximum size for all plan sheets is limited to 915mm x 1500mm.

PERIMETER PLAN SHEET SHOWING THE CONDOMINIUM LANDS

MANDATORY FORMS AND NOTES Registration Certificate in Form 4, O.Reg. 48/01 in the upper right hand corner. The name of the condominium must include the type – Vacant Land. Surveyor's Certificate in Form 5, O.Reg. 48/01 immediately below the registration certificate. The notation: "Declaration registered as Number _____" O.Reg. 48/01 s. 10(1) & O.Reg. 48/01 s. 11(1)(c) The notation: "Declaration registered as Number _____" O.Reg. 49/01 s. 11(1)(d) O.Reg. 49/01 s. 11(1)(d)

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	Notation required: This plan comprises of "All of Parcel/PIN/Certificate of Title" or "Part of Parcel/PIN/Certificate of Title" or "Remainder of Certificate of Title/All of PIN"	Bulletin 2001-1
	All easements to which the condominium lands will be subject to upon registration of the declaration and description must be set out in the schedule of appurtenant and servient interests in Form 3, O.Reg. 48/01. Check for consistency with Schedule A of the Declaration.	Condo. Act, 1998 s. 157(1)(d), O.Reg. 48/01 s. 57(4) & O.Reg. 49/01 s. 11(2)
	All easements that will be appurtenant to the condominium lands upon registration of the declaration and description must be se out in the schedule of appurtenant and servient interests in Form 3, O.Reg. 48/01. Check for consistency with Schedule A of the Declaration.	Condo. Act, 1998 s. 157(1)(d), O.Reg. 48/01 s. 57(4) & O.Reg. 49/01 s. 11(2)
	If units are either subject to or together with any easements, the unit(s) must be identified in the "Notes" column of the schedule of appurtenant and servient interests or directly below the schedule with an appropriate notation in the "Notes" column of the schedule.	O.Reg. 48/01, Form 3
	Index of plan sheets.	O.Reg. 49/01 s. 2(2) & (3)
	Plan part and sheet numbers adjacent to registration certificate.	O.Reg. 49/01 s. 2(3)(4) & (5)
	Certificate of Declarant in Form 6, O.Reg. 48/01 endorsed by each owner with corporate seal or the binding statement, if required.	O.Reg. 48/01 s. 10(3) & O.Reg. 49/01 s. 11(1)(e)
	Certificate of Planning Act approval or exemption.	Condo. Act, 1998, s. 9(3)
2. F	ACE OF PLAN	
	Geographic fabric, underlying plans, instrument/parcel numbers and PINS illustrated in broken outline.	O.Reg. 42/96 s. 17 under the Surveyors Act
	All easements affecting the condominium lands (servient and appurtenant*) must be illustrated on the plan in broken outline, and labelled. Check for consistency between the schedule of appurtenant and servient interests and the face of the plan.	O.Reg. 49/01 s. 10
	*Appurtenant easements do not have to be illustrated if they are described in reference to whole lots/blocks/parts etc. on previously registered/deposited plans.	
	Line weight – boundaries of condominium lands must be significantly heavier than the underlying information.	O.Reg. 42/96 s. 18 under the Surveyors Act
	Perimeter of buildings and structures, if any, on common elements illustrated. (No buildings or structures on units)	Condo. Act, 1998, s. 157(1)(a)
	Suitable tie to reference property to lot limits.	O.Reg. 42/96 s. 17(1)(b) under the <i>Surveyors Act</i>

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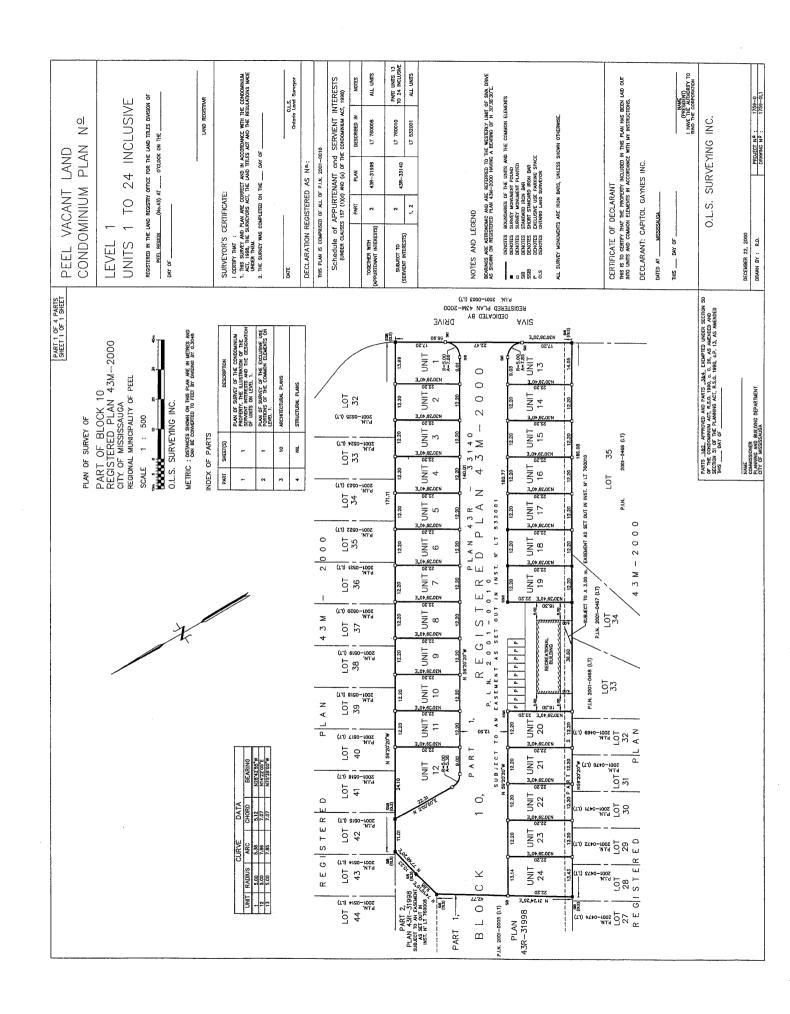
	Boundary confirmation under the <i>Boundaries Act</i> , if shown on PARCEL / PIN / CTA Certificate. O.Reg. 42/96 the <i>Surveyor</i>			
	By-law or other instrument if plan shows a street as closed.	O.Reg. 42/96 s. 22 under the Surveyors Act		
3. U	NIT LABELLING			
	Units to be designated with prefix "UNIT" and numbered consecutively beginning with number 1.	O.Reg. 49/01 s. 8(1) & (2)		
	There will only be Units on one Level in a vacant land condominium.	Condo. Act, 1998 s.155(1)(b)		
	Each unit shown on the plan must also be listed in Schedule ' D ' and be allocated a common interest.	Condo. Act, 1998 s. 7(2)(c) & O.Reg. 48/01 s. 5(5)(a)		
4. U	NIT BOUNDARIES			
	Line weight – boundaries of units must be significantly heavier than the underlying information.	O.Reg. 49/01 s. 8(5)		
	Unit boundaries are to be illustrated in plan views and if the unit is limited vertically also in cross sections.	O.Reg. 49/01 s. 5(4)		
	Plan sheets that designate units shall refer to Schedule C of the declaration.	O.Reg. 49/01 s. 5(3)		
	Underlying easements must be illustrated and labelled unless they affect the entire property. Where an easement affects part of a unit, the part so affected will be illustrated and defined by measurements or described as a PART on a reference plan.	Bulletin 2001-1		
5. TITLE BLOCK				
	Geographic Fabric (Lot & Con/Lot & Plan) and Township (as applicable).	O.Reg. 42/96 s. 24(1)(a) & (c) under the <i>Surveyors Act</i>		
	Municipality and County/District/Regional Municipality (as applicable).	O.Reg. 42/96 s. 24(1)(d) under the <i>Surveyors Act</i>		
PLAN SHEET(S) OF EXCLUSIVE USE PORTIONS				
1. MANDATORY FORMS AND NOTES				
	Plan part and sheet numbers.	O.Reg. 49/01 s.2(3) & (4)		
	Identification of the Condominium Plan (Including type – Vacant Land).	O.Reg. 49/01 s.11(3)		
	Certificate of Surveyor in Form 7, O.Reg. 48/01.	O.Reg. 48/01 s. 10(4) & O.Reg. 49/01 s. 11(2)(b)		

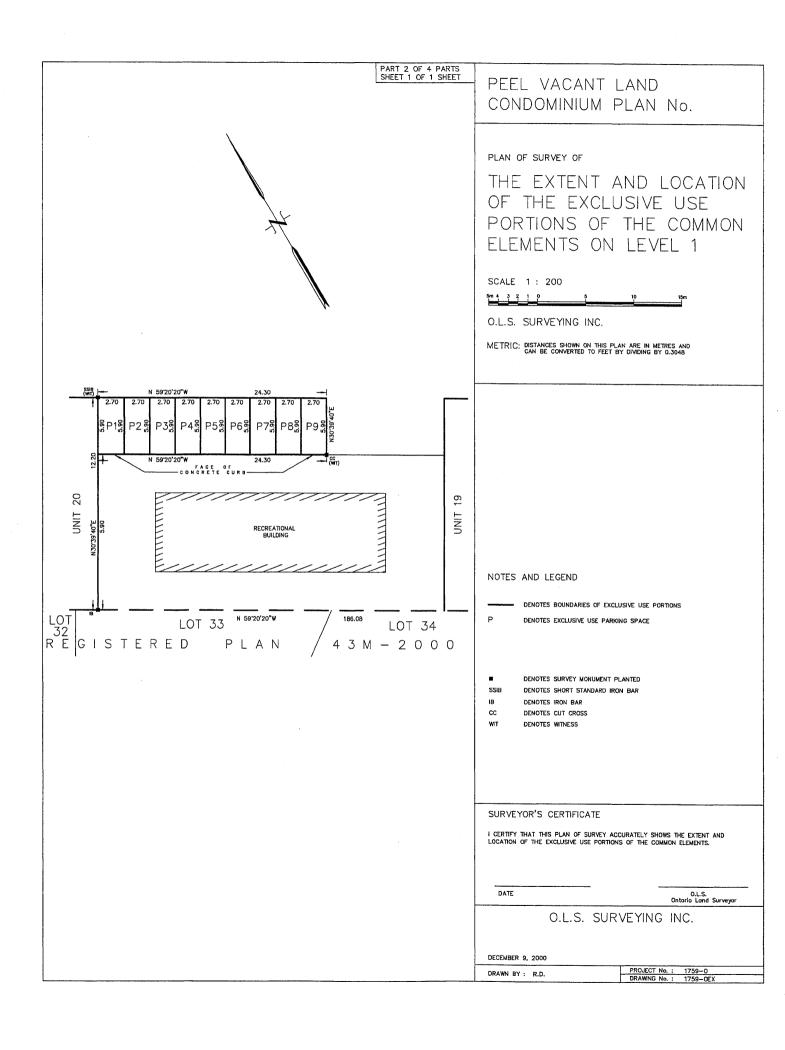
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2. FACE OF PLAN		
	Exclusive use portions shall be designated by numbers or letters or by numbers and letters.	O.Reg. 49/01 s.8(3) & (4)
	Section or perspective drawings to portray the vertical relationship of all levels.	O.Reg. 49/01 s. 5(7)
	Underlying easements must be illustrated and labelled unless they affect the entire property. Where an easement affects part of an exclusive use portion, the part so affected will be illustrated and defined by measurements or described as a PART on a reference plan.	Bulletin 2001-1
ARC	HITECTURAL/STRUCTURAL PLANS	
	: If there are no buildings or structures on the common elements, as indaration, there will be no architectural/structural plans.	licated in Schedule H to the
	Architectural (or drawings sufficient to enable construction of the buildings if Architectural drawings are unavailable or not required by the <i>Building Code Act</i> , 1992) and/or Structural Plans of the buildings(s) and structures on the common elements are required.	O.Reg. 49/01 s. 12, 13 & 14
	Architectural Plans are to be Part III, Structural Plans are to be Part IV	O.Reg. 49/01 s. 2(1) (c) & (d)
	All architectural and/or structural plans to have the following registration detail: Vacant Land Condominium Plan No. Part (III or IV), Sheet of Sheets	O.Reg. 49/01 s. 2(4), 13(3) & 14(3) & Bulletin 2001-1
	The number of sheets is consistent with the index on the perimeter plan sheet.	
	Architectural and/or Structural plan sheets shall contain no notes, words or symbols that restrict the right to make copies.	O.Reg. 49/01 s. 15
	Only white print (not mylar) copies of Architectural/Structural drawings required.	O.Reg. 49/01 s. 17(1) (c) & (d)
AME	NDMENT TO DESCRIPTION PURSUANT TO POSTING A BOND	
	Shall be registered as Form 21, O.Reg. 48/01.	O. Reg. 48/01 s. 58





SCHEDULE 'A'

In the City of Mississauga, in the Regional Municipality of Peel and Province of Ontario, being composed of Part of Block 10, according to a plan registered in the Land Registry Office for the Land Titles Division of Peel as Plan 43M-2000, designated as PARTS 1 and 2 on a plan of survey of record deposited in the said Land Registry Office as Plan 43R-33140 hereinafter referred to as the "Condominium Lands".

TOGETHER WITH a right-of-way or right in the nature of an easement in and through part of Block 10 on said Registered Plan 43M-2000, designated as PART 2 on Plan 43R-31998 for the purposes as set out in Instrument LT760008.

SUBJECT TO an easement in favour of the Mississauga Hydro-Electric Commission in, on, over and under part of Block 10 on said Registered Plan 43M-2000, designated as PART 2 on Plan 43R-33140, for the purposes as set out in Instrument LT760010.

SUBJECT TO an easement in favour of Rogers Cable Inc. over the "Condominium Lands" for the purposes as set out in Instrument No. LT532001.

Being all of P.I.N. 2001-0010 (LT).
In my opinion, based on the parcel register and the plans and documents recorded in therein, the legal description is correct, the described easements will exist in law upon the registration of the declaration and the description and the declarant is the registered

J. Lawyer

owner of the property and appurtenant interests.

SCHEDULE 'B'

- 1. We, the Royal Canadian Bank have a registered mortgage within the meaning of clause 7 (2) (b) of the *Condominium Act*, 1998, registered as Number LT500010 in the Land Registry Office for the Land Titles Division of Peel.
- 2. We consent to the registration of this declaration, pursuant to the Act, against the land or the interests appurtenant to the land, as the land and the interests are described in the description.
- 3. We postpone the mortgage and the interests under it to the declaration and the easements described in Schedule A to the declaration.
- 4. We are entitled by law to grant this consent and postponement.

Dated this 15th day of June, 2001.

(signature)
(print name)
I have the authority to bind the corporation

SCHEDULE 'C'

Each Unit shall comprise the area within the heavy lines shown on Part 1, Sheet 1 of the Description with respect to the Unit numbers indicated thereon.

I hereby certify that the boundaries of the Units are controlled by the monuments illustrated and Part 1, Sheet 1 of the Description.

Dated	Ontario Land Surveyor

Reference should be made to the provisions of the Declaration itself, in order to determine the maintenance and repair responsibilities for any Unit, and whether specific physical components (such as any wires, pipes, cables, conduits, equipment, fixtures, structural components and/or any other appurtenances) are included or excluded from the Unit, regardless of whether same are located within or beyond the boundaries established for such Unit.

SCHEDULE 'D'

Contribution to Common Expense and Common Interest expressed in Percentage.

Unit No.	Level No.	Percentage Common Expense	Percentage Common Interest
1	1	4.1666	4.5447
2	1	4.1666	4.0289
2 3	1	4.1667	4.0289
4	1	4.1667	4.0289
5	1	4.1667	4.0289
6	1	4.1667	4.0289
7	1	4.1667	4.0289
8	1	4.1666	4.0289
9	1	4.1666	4.0289
10	1	4.1666	4.0289
11	1	4.1667	4.0289
12	1	4.1667	5.9331
13	1	4.1667	4.5587
14	1.	4.1666	4.0289
15	1	4.1667	4.0289
16	1	4.1667	4.0289
17	1	4.1667	4.0289
18	1	4.1667	4.0289
19	1	4.1666	4.0289
20	1	4.1666	4.0289
21	1	4.1667	4.0289
22	1	4.1667	4.0289
23	1	4.1667	4.0289
24	1	4.1667	4.3855
	TOTAL	100.0000	100.0000

SCHEDULE 'E'

SCHEDULE 'F'

Subject to the provisions of the Declaration, the By-laws and Rules of the Corporation and the right of entry in favour of the Corporation thereto and thereon, for the purposes of facilitating any requisite maintenance and or/repair work, or to give access to the utility and service appurtenant thereto:

The owner(s) of Units 1 to 9 inclusive on Level 1, shall have the exclusive use of a parking space, illustrated in heavy outline on Part 2, Sheet 1 of the Description, being numbered the same numbers as the Unit with the prefix letter 'P'.

SCHEDULE 'G' (Architect)

I certify that:

	I. Each building and structure that the declaration and description show are included in the common elements has been constructed in accordance with the regulations made under the <i>Condominium Act</i> , 1998, with respect to the following matters:		
1,2	,3		The declaration and description show that there are no buildings or structures included in the common elements.
			OR
1.		~	The exterior building envelope, including roofing assembly, exterior wall cladding, doors and windows, caulking and sealants, is weather resistant if required by the construction documents and has been completed in general conformity with the construction documents.
2.		•	Floor assemblies of the buildings and structures are constructed and completed to the final covering.
3.		~	Walls and ceilings of the buildings and structures are completed to the drywall (including taping and sanding), plaster or other final covering.
4.			All underground garages have walls and floor assemblies in place.
			OR
		•	There are no underground garages.
5.			All elevating devices as defined in the <i>Elevating Devices Act</i> are licensed under that Act if it requires a licence, except for elevating devices contained wholly in a unit and designed for use only within the unit.
			OR
		•	There are no elevating devices as defined in the <i>Elevating Devices Act</i> , except for elevating devices contained wholly in a unit and designed for use only within the unit.
6.		~	All installations with respect to the provision of water and sewage services are in place and operable.
			OR
			There are no installations with respect to the provision of water and sewage services.
7.		~	All installations with respect to the provision of heat and ventilation are in place and heat and ventilation can be provided.

		There are no installations with respect to the provision of heat and ventilation.
8.	•	All installations with respect to the provision of air conditioning are in place.
		OR
		There are no installations with respect to the provision of air conditioning.
9.	•	All installations with respect to the provision of electricity are in place and operable.
		OR
		There are no installations with respect to the provision of electricity.
10.		All indoor and outdoor swimming pools are roughed in to the extent that they are ready to receive finishes, equipment and accessories.
		OR
	~	There are no indoor and outdoor swimming pools.
II A	All faci	whichever is not applicable: lities and services that the declaration and description show are included ommon elements
		OR
	The fol are inc	lowing facilities and services that the declaration and description show luded in the common elements:
•		(specify by reference to the item numbers in Schedule H)]
1	nunici	en installed and provided in accordance with the requirements of the palities in which the land is situated or the requirements of the Minister icipal Affairs and Housing, if the land is not situated in a municipality.
Date	d this	. day of,
		(signature)
		(print name) Architect

SCHEDULE 'G' (IF BOND POSTED)

Statement of Declarant

We confirm that the completion certificates of the architect and/or engineer regarding the buildings, structures, facilities and services included in the common elements will be included in an amendment to the description.

Dated this day of,	
	(signature)
	(print name) President – Capital Gaynes Inc.

SCHEDULE 'G' (IF BOND POSTED)

Statement of Municipality

I hereby confirm that bond has been posted by Capital Gaynes Inc. with the City of Mississauga in respect of the proposed vacant land condominium on Siva Road and that the said bond is sufficient to ensure that:

- 1) the buildings and structures that the declaration and description show are included in the common elements will be completed and installed in accordance with the regulations made under the Act,
- the facilities and services that the declaration and description show are included in the common elements will be installed and provided in accordance with the regulations made under the Act,
- 3) the items described in clause 158 (3) (b) of the Act will be included in an amendment to the description.

Dated this day of,	
	(signature)
	(print name)
	Planner
	Planning Department of the City of Mississauga
	I have the authority to bind the City of Mississauga.

SCHEDULE 'H'

- 1. Buildings and Structures included in the common elements
 - a) Recreational Building
- 2. Facilities and Services included in the common elements
 - a) 12.5 m road with curbs and storm sewers
 - b) water hydro, cable, telephone and sewer facilities
 - c) Light standards 5 concrete light standards along the road